

RISK ASSESSMENT

ESTABLISHMENT: Select Childcare	ASSESSMENT DATE: 20/10/11
ACTIVITY / ENVIRONMENT: house walk through to be completed every morning before pupils arrive	COMPLETED BY: Neil Ewins
EDUCATIONAL OBJECTIVES: As defined by Select Childcare	DATE REVIEWED: 20/10/11 Review due 20/10/12

Living room/playroom			Action or changes	Date
Hazard	Yes	No		
Are all other heat sources safe and do they conform to British Standards Institute?	x			20/10/11
Are all unused power points protected by child resistant socket covers?	x			20/10/11
Are all leads out of the way and not trailing?	x			20/10/11
Are all cords from curtains and blinds tied up and not trailing?	x			20/10/11
Are all flexes free from damage and not worn?	x			20/10/11
Is all the furniture in a sound condition?	x			20/10/11
Are low level windows with wide window ledges fitted with safety catches?	x			20/10/11
If you have large areas of glass in the room, is the glass safety or toughened glass?	x		Mirror covered with safety film	20/10/11
If you have polished floors with rugs, are they secured by "gripping" devices?	x			20/10/11
Are all matches, lighters, alcohol and other substances out of sight and reach?	x			20/10/11
Is there a smoke alarm fitted?	x			20/10/11
Have you checked the battery recently?	x		20/10/11	20/10/11

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Bedroom Bedroom is out of bounds for all children			Action or changes	Date
	<i>Hazard</i>	Yes	No	
Are all medicines and tablets in a locked cabinet out of sight and reach of the children?	x			20/10/11
Are low level windows with wide window ledges fitted with safety catches?	x			20/10/11
Are there any large areas of glass in the room? Is it safety or toughened glass?	x			20/10/11
Do any trailing curtains or blind cords have tie backs fitted or cleats?	x			20/10/11
Is all the furniture in a sound condition?	x			20/10/11
Are there any items of equipment or beauty appliances in the room which could be hazardous?		x		20/10/11
Can you identify any other possible hazards in this room?			Bedroom is out of bounds to children. Door must remain closed	20/10/11

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Kitchen			Action or changes	Date
<i>Hazard</i>	<i>Yes</i>	<i>No</i>		
Are you able to prevent children going into the kitchen without you being with them?	x			20/10/11
If you use tablecloths are they secure?			Not used	20/10/11
Are all household cleaners locked away and out of sight and reach of the children?	x			20/10/11
Are the leads from electrical appliances coiled and out of reach of the children?	x			20/10/11
Is the cooker cool to the touch when in use? (If it is hot consider how to prevent children from touching the oven)	x		No unsupervised children allowed in the kitchen. Kitchen door to remain closed	20/10/11
Are rubbish bins out of site, or out of reach of children?	x			20/10/11
Are all sharp knives, other kitchen utensils and polythene bags out of reach of the children?	x			20/10/11
If you have pets have you ensured their feeding bowls are inaccessible and you have considered all aspects of health and safety?	x		Separate pet policy in place	20/10/11
You also need to think about: <ul style="list-style-type: none"> • A fire blanket • A fire extinguisher • A smoke alarm • Covering electrical sockets • Checking electrical flexes for wear • Positioning pans etc on the cooker • Maintaining clean food preparation areas • Maintaining clean food storage areas • Any large areas of glass in doors or storage units • Check the temperature of your fridge. (4-5 Celcius) 			Electrical sockets and appliances out of reach of children New fridge with digital thermometer	20/10/11
Can you identify any other possible hazards in this room?				20/10/11

Entrance Hall/			Actions or changes	Date
Hazard	Yes	No		
Could the children leave the house through the front or back doors without you being with them?		x	High bolt fitted on front door	20/10/11
Have you any highly polished floors with rugs?		x		20/10/11
Are there any large areas of glass that are not safety/toughened glass?		x	Hall mirror covered in safety film	20/10/11
Can you identify any trip hazards? For example are shoes etc stored in this area?			Shoes to be kept in porch area with bags	20/10/11
You also need to think about: <ul style="list-style-type: none"> • Are exits kept clear • Smoke alarms • Covering electrical sockets • Checking electrical flexes for wear • Trailing cords from curtains or blinds • Safe storage of any matches, lighters, equipment • Safe storage of hazardous substances 			See separate fire plan	20/10/11
Can you identify any other possible hazards in these areas?				20/10/11

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Bathroom/Toilet			Actions or changes	Date
Hazards	Yes	No		
Have you any electrical appliances other than those worked by a pull cord?		x		20/10/11
Are all medicines and tablets in a locked cabinet out of sight and reach of the children?		x		20/10/11
Is all the sanitary ware in a sound and clean condition?	x			20/10/11
Have you got a step that small children can use to access the toilet and hand basin?	x		Potty has a step facility	20/10/11
Are all household cleaners stored securely out of sight and reach of children?	x		Not stored in bathroom	20/10/11
You will also need to think about: <ul style="list-style-type: none"> Changing soiled nappies and their hygienic disposal. Maintaining a hygienic clean environment. 				20/10/11
Can you identify any other hazards in this room?				20/10/11

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Garden/Outside space			Actions or changes	Date
<i>Hazards</i>	<i>Yes</i>	<i>No</i>		
Is there safe access from the house?	x			20/10/11
Can you secure garage and shed doors?	x			20/10/11
Is all gardening equipment, DIY, car maintenance and other materials stored securely out of sight and reach of children?	x			20/10/11
Have you any ponds or water butts or any other areas of water? Are they secure and/or covered?	x			20/10/11
Are all fences and gates in a secure and sound condition?	x			20/10/11
Have you a greenhouse? Is it in a good condition? Is the glass in a safe condition? (Evidence needed of safety glass)			Green house removed	20/10/11
Have you a washing line or rotary clothes drier? Make sure that loose wire or cords are not left trailing.		x		20/10/11
Have you any steps in the garden?		x		20/10/11
Do you know if you have any plants that may be dangerous or poisonous?		x	Check for stingers an remove as needed	20/10/11
Is the garden free from animal faeces?	x		See pet policy. Garden inspected every morning	20/10/11
Could you identify any other possible hazards in the garden?			See trampoline policy	20/10/11

Signature..... Date..... review date..... **20/10-2012**